YOUNG ARTISTS ENSEMBLE CAST/PARENT MEETING AGENDA

CLUE

6:00pm, Wednesday, October 28, 2026

1. **COLLECT PAPERWORK AND PARTICIPATION FEE – No one will be allowed to participate without these 3 things:**
    a. Acting Contract (fill out and sign page 3, signed by both actor and parent)
    b. CRPD Code of Conduct (signed)
    c. Participation Fee of $210 OR a Request for Financial Assistance OR a Combination of both
    d. ***Optional paperwork – Request to Miss Rehearsal***

2. **INTRODUCTION OF THE PROGRAM by Megan McDonough**

3. **INTRODUCTION OF THE PRODUCTION STAFF**
    Director: Ariel McIntyre
    Assistant Director: Taylor Monet Welch
    Costumes/Stage Manager: Ender Toone
    Set & Lighting Designer: Ian Kelley
    Photographer: Paul Cranmer
    Managing Director/Producer: Megan McDonough
    Associate Producer/Box Office Mgr: Natalie DeSavia

4. **A FEW WORDS FROM PRODUCTION STAFF**
    a. Ariel b. Taylor c. Ender

5. **PRODUCTION GOALS**
    a. To create a fun and fulfilling theatrical experience, for both participants and audience members.
    b. Present 8 public performances of CLUE for the Young Artists Ensemble.
    c. To provide a positive experience where participants can develop creative talent with an ultimate goal of continued participation in and appreciation of the performing arts.
    d. To increase self-esteem, self-awareness and self-discipline in the arts through active participation.
    e. To facilitate positive leadership from experienced staff and encouragement from fellow participants that help the participant develop artistic skills, generosity, and teamwork skills.

6. **WHERE IS REHEARSAL TONIGHT?** A guide the rooms of the Hillcrest Center for the Arts.

7. **ACTING CONTRACT HIGHLIGHTS**

8. **T-SHIRTS**
    a. T-shirts are optional.
    b. Shirts cost **$25** a piece and can be purchased on our website YAEonline.com.
    c. Please be sure to order by **5pm Wednesday November 25, 2026**. (Shirts will not be available after deadline)

9. **ALWAYS CALL ASSISTANT DIRECTOR TAYLOR AT (661) 972-9987 IF YOU ARE RUNNING LATE.**

10. **VOLUNTEERS:** We encourage parents to volunteer as much as possible! We count on our generous volunteers to help us have a successful run.
    a. Ushers SEE SIGN UP SHEET.
    b. Backstage Monitors – must be fingerprinted. SEE SIGN UP SHEET & GRAB FINGERPRINTING FORM
    c. Headshot Assistant SEE SIGN UP SHEET
    d. Cast Party Coordinator(s) SEE SIGN UP SHEET
    e. Social Media Volunteer (needs to be a cast member) SEE SIGN UP SHEET.
    f. Set & Costume Construction Helpers SEE SIGN UP SHEET.
    g. Strike Helpers SEE SIGN UP SHEET.

11. INVITED DRESS REHEARSAL/VIDEOTAPING THE SHOW:

a. Families are invited to come watch the Final Dress Rehearsal on **Thursday, January 7** so that we can have a rehearsal audience.
b. Filming is prohibited for this production.

12. PHOTO CALL:

a. This is the only time that parents will be able to take photos of the show. You must bring your own camera and flash is OK. This will be held from **11:30am-1:00pm on January 10, 2027**. Actors, plan to arrive by 11:00am.
b. YAE's photographer, Paul Cranmer, will take photos of dress rehearsals and performances and provide a link to those photos online to all cast families.

13. WEBSITE & E-MAIL LIST: On our website: www.YAEonline.com, we keep up-to-date information and schedules. Be sure to "Bookmark" or make a "Favorite Place" of our website for further information.

14. TICKETS

a. Show times are **7:30pm January 8, 9, 15, & 16 (Fridays & Saturdays) and at 2:00pm on January 9, 10, 16, & 17 (Saturdays & Sundays).** All performances will take place at the Hillcrest Center for the Arts.
b. Tickets are on sale now!
c. The Hillcrest Center Office will be open from 9am to 5pm, Monday through Friday, for walk-up ticket sales, plus evenings and weekends when it is open for activities. You may also call (805) 381-1246 and charge your order on AMERICAN EXPRESS®, MASTERCARD®, DISCOVER®, or VISA®, or go online to HillcrestArts.com to purchase tickets.
d. For **CLUE** reserved tickets cost $19 for adults and $16 for children, students, and seniors.
e. A 10% Group Discount for groups of 10 or more per performance is also available. GROUP SALES CANNOT BE CHANGED ONCE ORDERED.

15. ACCOMMODATIONS

a. If there is anything we should know about your child that may require an accommodation, please come up and chat with us after the meeting.

Hillcrest Center for the Arts: (805) 381-2747 or Box Office (805) 381-1246
YAEonline.com / HillcrestArts.com