YOUNG ARTISTS ENSEMBLE
403 W. HILLCREST, THOUSAND OAKS, CA 91360
CAST INFORMATION (805) 381-2747 / TICKET INFORMATION: (805) 381-1246 / YAEINFO@CRPD.ORG

PARTICIPANT ACTING CONTRACT FOR

CLUE

To ensure a successful production, we ask that participants and parents acknowledge the following expectations.

1. **I agree that we are all on the same side with the same goals**—productive rehearsal time, a rewarding and safe experience, and a performance we can be proud of.
2. I acknowledge that my contribution to the production is important and that by taking on my role **I am accepting the responsibility** inherent in it. The full production team and cast will be counting on me.
3. I acknowledge that in order **to get my script** at the Parent/Cast Meeting, I must turn in:
    1. This Acting Contract (signed by both actor and parent. Parent signature not required if participant is over 18.)
    2. CRPD Code of Conduct (signed)
    3. Participation fee of $210, or a Request for Financial Assistance, or a Combination of both
4. I acknowledge that **I am expected to attend all rehearsals including the final dress rehearsals** for which I am scheduled and all performances. Missed rehearsals must be approved in advance by completing a REQUEST TO MISS REHEARSAL FORM. I will give this form to the Assistant Director or email it to yaeinfo@crpd.org. If I am ill, I will notify the assistant director as soon as possible.
5. Unless very specific alternate arrangements have been made ahead of time, **I agree that, beginning January 2, 2027, I will attend all performances, cue-to-cue rehearsals, and tech/dress rehearsals.** I will reschedule other activities that conflict with these times. If I am ill, I will notify the assistant director, **Taylor Welch** at (661) 972-9987.
6. I acknowledge and agree that the **most important responsibility of the cast, tech crew, and production staff is SAFETY**.
7. I agree that for safety reasons I will wear closed-toed shoes at all times unless instructor by the director to wear something else.
8. I acknowledge that working on stage and backstage includes some risk of injury. While the professional production staff will do their best to keep a safe environment, I will be **vigilant of my own safety** and the safety of those around me during all rehearsals and performances.
9. I acknowledge that props, costumes, set pieces, instruments, and tech equipment are all valuable and must be treated with caution and respect. I agree to **never play with or use props, costumes, set pieces, instruments, or tech equipment outside of their intended use for the production.**
10. Those responsible for their transportation agree that cast members will **arrive on time** and be picked up on time. The Director and production staff agree to start rehearsal on time and end on time. If I am running late, I will contact the Assistant Director.
11. I acknowledge that the production has a short time to create a well-rehearsed show that we can all be proud of. I agree to be attentive to instructions, take notes as needed to remember direction, ask questions to ensure a clear understanding, and **pay attention** to know when my next cue, responsibility, or instruction comes.
12. I acknowledge that all other cast and crew members also have cues and responsibilities, and I agree to **not distract others** from those cues and responsibilities during performances or rehearsals.
13. I agree to bring my **script and a pencil** to all rehearsals.
14. I acknowledge that it is important to be **QUIET backstage**. I will take responsibility for keeping myself quiet and will assist in quietly and respectfully reminding others to do the same.
15. I agree it is important to **do the show as rehearsed**. I will not intentionally add any unauthorized ad-libs that may violate our rights agreement or throw off my fellow performers.
16. I acknowledge that the directing team must sometimes prioritize activities that are not focused on me. I will endeavor to be patient and understanding during these times, with a confident knowledge that **I am important to the directing team** and the production. If I have a question that has not been answered during rehearsal, I can always email yaeinfo@crpd.org to follow up.
17. I agree that I will have **respect for the facilities** in which we rehearse and perform.
18. I agree to **treat everyone** involved in this production – cast, crew, production staff, musicians, volunteers, audience, staff – **with respect and courtesy**.

19. I agree that YAE is a place where participants should feel safe. **I will do my best to help maintain a kind and supportive environment.** Below are some specific ways that I will endeavor to create a safe, kind, and supportive environment:
    1. I will respect others' choices regarding **how they prefer to be addressed** (names, pronouns, etc.) and understand that these choices may evolve during this production. I acknowledge that young people are in a constant state of personal identity evolution.
    2. I will **respect others' personal space** and bodily autonomy. I agree to never use violence, aggression, or intimidation as a manner of interacting with others on this production.
    3. I understand that **consent is important** in all physical interaction. If another member of the production indicates that they do not want to be touched, hugged, tickled, etc., I will immediately cease the indicated behavior and respect their wishes until such time as they indicate clearly that they have changed their consent position.
20. I agree to keep all in-person and online interactions related to the show **positive and family-friendly.**
21. I understand that we do not have permission to record this show. I agree that **I will not make any recording** that would violate YAE's rights agreement.
22. I understand that my photo may be used for marketing purposes and **give YAE permission to use photos of me** in this production with my name attached for marketing this show as well as future programs.
23. I acknowledge that YAE photographer, Paul Cranmer, is an amazing and generous person who will provide me with a **link to his professional shots of dress rehearsals and performances** as well as headshots of all cast members!
24. I understand the Director **may ask if items from my personal wardrobe** could be used in the show. If my personal items are used in the show, I agree that those items will remain in the dressing room for the full run but will go home with me after the final performance.
25. I acknowledge that, beyond my personal items, all costumes, props, and set pieces are property of the Young Artists Ensemble, or rented or borrowed items, and **must be returned at the end of the production.**
26. I agree to **wear a modesty layer** beneath all costumes and will never be undressing beyond this modesty layer in front of fellow cast members or production staff. (A modesty layer is usually tight-fitting, skin-tone or costume-tone bicycle/booty shorts and an undershirt or leotard.)
27. I understand that the **dressing rooms may not be partitioned by sex** or gender identity.
28. I understand that for hygiene reasons **I must provide my own stage make-up.** Instructions for make-up application and hairstyles will be provided.
29. I agree to **not make significant changes to my appearance** (hair color, style, etc.) without first discussing the change with the Director.
30. I agree that smoking, vaping, alcohol, and substance abuse are inappropriate in a youth theatre company and **will not partake in any of these things while participating in YAE.**
31. **DISCIPLINE PROCEDURE:** If I am failing to adhere to any of the agreements in this contract, the Director will speak with me about avenues for improvement. If I continue to fail to adhere, the Director and Producer will reach out to my parent or guardian for further assistance towards improvement. If a concerning behavior continues further, my parent/guardian and I will be invited to a private meeting where we will discuss conditions for continued participation in the production. I acknowledge that the Director has cast me in this production because they want me to succeed.

PRINT, FILL OUT, AND RETURN THIS PAGE AT THE PARENT/CAST MEETING

Participant and Parent Agreement to
PARTICIPANT ACTING CONTRACT for CLUE

SIGN AND RETURN THIS COPY

PARTICIPANT NAME: _____

(A) I agree to the terms of the Acting Contract for CLUE

(B) I certify that this performer is at least 13 and not 20 on **January 17, 2027**

(C) Participant Name **as you would like it to appear in the program, if different**: _____

(D) I understand that my city, phone number and e-mail will be listed on the contact sheet distributed to the cast unless I call or email the Hillcrest Center for the Arts Office by 5pm, Friday, 10/30/26 and request not to be listed.

Parent/Guardian Name(s): _____
List at least one Parent or Guardian with whom you primarily live.

Coming From (City): _____

Parent(s) Telephone: Best_____ Alternate _____

Parent(s) E-Mail(s): _____

Cast Member E-Mail Address: _____ Cast Member Cell #:_____

_____ _____
PARTICIPANT Signature/Date *PARENT/GUARDIAN Signature/Date*
(Parent signature not required if participant is 18)