

**SIGN AND RETURN THIS FORM  
CONEJO RECREATION AND PARK DISTRICT  
FACILITIES AND RESERVATIONS**

Permittee certifies that the Conejo Recreation and Park District Ordinance Manual defining rules and regulations governing the use of district parks and buildings has been made available for me to read in addition to the below cited ordinances. Permittee further certifies that my group understands that we will hold harmless the Conejo Recreation and Park District and any of its agents or officers in case of accident or loss as a result of our use of the facility reserved.

1. The General Manager reserves the right to cancel any application upon one week's notice. Article IV, Section 401.
2. Reservations and fee schedules are based upon priority classifications as listed in Article IV, Section 401.
3. Applications are revocable immediately if false statements are made in reserving a facility, or if the individual or group willfully violates any rule or regulation established by the Conejo Recreation and Park District or the County of Ventura.
4. Groups shall be responsible for the condition in which they leave the district premises. If district property has been damaged or abused beyond normal wear, the applicant shall be responsible for reasonable costs to replace, repair, or clean such property. Article IV, Section 407.
5. Patrons are not allowed on park property while under the influence of intoxicating liquors or dangerous drugs as defined under California Vehicle Code, Section 23101 (a). Article II, Section 223. Under specific circumstances, consumption of alcohol is permitted on park property as outlined in Article II, Section 224.
6. Amplified sound, whether for speech, music, or otherwise, is prohibited on park property unless approved by the General Manager. Article II, Section 208.
7. No person shall enter, occupy, or remain in any park or building of the district unless compliance with the appropriate regulations set forth in the policy is adhered to. Article I, Section 105.
8. Any person within an area owned or controlled by the district who knowingly and willfully violates any provision of this ordinance, the condition of any permit issued thereto, or any rule or regulation relating to parks and buildings, is guilty of a misdemeanor. Article I, Section 510.
9. When decorations are to be used in any building or on any structure, prior approval shall be obtained by the user from the district representative and the Ventura County Fire Marshall. Article V, Section 510.
10. The following policies will be in effect regarding use refunds:
  - a. Full refund, less a \$10 cancellation fee will be granted if the district is notified a minimum of 10 working days prior to date of reservation.
  - b. A cancellation fee based upon 25% of all fees (excluding refundable deposits) will be assessed if cancellation is made fewer than 10 working days prior to date of reservation.
  - c. All fees (excluding refundable deposits) will be retained by the district if group fails to appear.
  - d. All fees may be retained (excluding refundable deposits) in the event the activity is terminated due to violation of district rules, regulations and ordinances or falsification of the application.
  - e. Refundable deposits will be returned if the area is left clean and in the same condition in which it was found and there has been no damage and/or abuse above normal wear. If district property has been damaged or abused, the applicant shall be responsible for reasonable costs to clean, repair, restore or replace such property in addition to the withholding of refundable deposits.

Permit Representative \_\_\_\_\_ Date: \_\_\_\_\_